



# **Scottish Beekeepers Association (SCIO)**

Registered Charity No. SC009345

## **Financial Statements and Trustees' Report for the year ended 31 December 2019**

**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Contents**

	<b>Pages</b>
General information	3
Report of the trustees	4-7
Independent examiner's report	8
Receipts and payments account	9
Statement of balances	10-11
Notes to the accounts	12-14

# Scottish Beekeepers Association (SCIO)

## Year ended 31 December 2019

### General information

<b>Charity name</b>	Scottish Beekeepers Association (SCIO)
<b>Registered charity number</b>	SC009345
<b>Principal address</b>	11 Craigends Avenue Quarriers Village Inverclyde PA11 3SQ
<b>Trustees</b>	
Alan Riach (President)	
Phillip McAnespie (Vice-President)	
John Wilkinson (General Secretary)	Resigned 16/03/19
Helen Nelson (General Secretary)	Appointed 16/03/19
David Brown (Treasurer)	Resigned 16/03/19
Helena Jackson (Treasurer)	Appointed 16/03/19
Enid Brown	
Jackie Elliott	Resigned 16/03/19
Amanda Millen	Appointed 16/03/19
Martin Kay	Resigned 16/03/19
David MacAdam	
Gavin Ramsay	
Una Robertson	
Julian Stanley	
Margaret Thomas	
Bronwen Wright	
Heather Maclaren	
Mhairi Neill	
Andrew Watson	
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Solicitors</b>	Taggart Meil Mathers 20 Bon-Accord Square Aberdeen AB11 6DJ
<b>Independent Examiner</b>	Ian Dorward Brackmont Cottage Balmullo St Andrews KY16 0BJ

# **Scottish Beekeepers Association (SCIO)**

**Year ended 31 December 2019**

## **Report of the Trustees**

The Trustees have pleasure in presenting their report and financial statements for the year ended 31 December 2019.

### **Constitution**

The Scottish Beekeepers Association is a Scottish Charitable Incorporated Organisation (SCIO), registration number SCO09345.

### **Structure**

The activities of the Association are ultimately controlled by the Trustees, who meet regularly throughout the year, guided by a structured constitution and supporting operational documents.

### **Trustee recruitment**

Trustees are appointed, or reappointed, at the Annual General Meeting, held in March each year.

### **Objectives and activities**

The organisation's purposes are to support honeybees and beekeepers, to improve the standard of beekeeping, and to promote honeybee products in Scotland through:

- The advancement of education in relation to the craft of beekeeping;
- The advancement of the heritage, culture and science of beekeeping; and
- The advancement of environmental protection by conservation of the honeybee. To promote beekeeping and encourage all interested in the art and science of beekeeping, stressing the benefits that beekeeping confers on agriculture and horticulture

### **Promotion of Beekeeping**

The SBA has continued to work throughout Scotland to fulfil its purposes of supporting honeybees and beekeepers, improving standards in education and promoting honeybee products. Interaction with SBA members and the public has continued through the developing SBA website, social media sites such as Facebook & Twitter (with increased followers and reach) and the Scottish Beekeepers' Interactive Forum. For members, the SBA monthly magazine, The Scottish Beekeeper, provides current beekeeping information, and the Moir Lending Library, consisting of some 5,000 beekeeping books, provides a unique beekeeping resource. Digitisation of the Moir Library catalogue and five supplements has been completed and they are available on the website. Ninety years of copies of the Scottish Beekeeper has also been digitised and is available in searchable form on the website.

SBA presence at national and local horticultural, agricultural and honey shows has provided excellent opportunities for public engagement. In addition the SBA encourages the Affiliated Beekeeping Associations (ABA's) to attend the Royal Highland Education Trust's (RHET) open farm days. These are aimed at teaching children about food sources and RHET has agreed to include beekeeping on the agenda.

### **Education**

The SBA is committed to advancing and improving the standard of beekeeping in Scotland. To implement this, a broad ranging education programme has run throughout the year. Modular written examinations were held in March and November with 69 candidates obtaining certificates and during the summer, practical examinations at Junior, Basic, Intermediate and Apiarian (Advanced) levels were taken. It is the aim of the SBA to have all beekeepers in Scotland at least at Junior or Basic standard. 50 candidates passed their Basic Beekeeping examination this year and 68 sat modular examinations. 2 passed their Intermediate practical, 2 passed their Apiarian & went on to become SBA Expert Beemasters. There was also a Microscopy workshop in March aimed at preparing candidates for the microscopy exam in 2020. In addition, 5 applicants gained their Beekeeping Trainer Certificate.

# Scottish Beekeepers Association (SCIO)

Year ended 31 December 2019

## Report of the Trustees (Continued)

### Education (cont.)

Focussing on improving knowledge regarding bee health, information days were promoted by the SBA working with the Scottish Government to run two bee health days. The SBA has also worked with Moray Beekeeping Association to run their Healthy Bees programme, a series of two day courses held throughout Scotland aimed at improving beekeeping knowledge and skills and preparing beekeepers for the SBA practical and module examinations.

Instructional courses on wax working, honey harvesting and skep making (2), were well attended and successfully delivered. In addition, two, two-day, "Train the Trainers" workshops were held in November at Battleby and Cawdor. These courses were delivered by National Diploma of Beekeeper's (NDB) tutors and are aimed at improving the skills of beekeepers who are involved in teaching beekeeping and mentoring beginner beekeepers.

The SBA Autumn Convention, held in Aberdeen in conjunction with Aberdeen and District Beekeeping Association hosted two speakers, Tony Harris NDB (Moray) and Dara Kilmartin (Dublin), each of whom gave two talks.

The annual lecture tour, instituted so that beekeepers in more distant locations can benefit from a notable lecturer, was successfully undertaken by Irene Power (Ireland) who gave 4 insightful and enjoyable talks at 5 venues throughout Scotland.

Conscious of the need to involve young people in beekeeping, we have continued to develop ways to engage with them in schools. A series of seven video clips, aimed at children, outlining the various aspects of beekeeping has been produced and published on the SBA website, YouTube & Vimeo. A further two videos have been included on other beekeeping subjects.

We again succeeded in sending 3 young beekeepers to the International Meeting of Young Beekeepers (IMYB) with participants from Tarland (Martin), and Annan Academy bee club (Emily and Jaimee). The meeting was held this year in Banska Bystrica – Slovakia. The team excelled, with Martin from Tarland, gaining the individual trophy (Best Young Beekeeper, of 79 entrants) and the team coming high (7th out of 29 countries) in the country awards.

In order to establish a Scottish Qualifications Authority (SQA), beekeeping qualification, the SBA and Inverness Beekeeping Association have co-operated with the University of the Highlands and Islands (UHI) in preparing a beekeeping course that can be delivered by schools and colleges at N5 level. This is a SQA Progression award in three parts and will provide a certificate that is recognised nationally and internationally. This course will be trialled in the forthcoming school and college terms.

### Research projects

At the University of Aberdeen the SBA is part-funding a PhD student, researching *"Establishment of an off-host culturing system for the honeybee mite Varroa destructor"*.

### Meetings

Six Trustees' meetings for discussion and decision making were held. The AGM was held in March and the Members' and Delegates Discussion Forum in November. This allowed business to be conducted and provided opportunities for beekeepers to meet and exchange ideas and information.

At national level the SBA contributed to meetings with the Scottish Government, Council of National Beekeeping Associations of the UK and Ireland (CONBA), Food Standards Scotland and the National Diploma in Beekeeping Board.

# Scottish Beekeepers Association (SCIO)

Year ended 31 December 2019

## Report of the Trustees Continued

### Governance

The following documents were produced during the year:

Recruitment and retention of trustees

Formulation of Information Security Policy in relation to the General Data Protection Regulation (GDPR)

Constitution change to limit period of trusteeship to 9 years at a time

### Local Associations

43 Affiliated Beekeeping Associations (ABAs) are signed up as members of the SBA. We are pleased that so many ABAs have chosen to affiliate themselves with us.

### Development

The SBA is very conscious that even if honeybees have changed little over the millennia, beekeepers certainly have. The trustees, whilst continuing to cater for the needs of traditional beekeepers, are seeking to engage with the modern beekeeper and to meet the expectations of the wider community and regulators.

New Corporate Governance and budgeting procedures have been introduced and we have published a paper 'Resources for Beekeepers' which identifies the support that the SBA can deliver to a member throughout their beekeeping life. The Board of Trustees is determined to meet the challenges that the future holds. We are encouraged to see that the Board's vision of meeting the challenges of the new millennium is generally shared by the membership when we meet in general meetings.

The appointment of our Development Officer, supported by the Information & Communications Technology (ICT) group continues to support communications with members via:

Communicate directly with our membership by email (Mailchimp)

Communicate with the wider beekeeping community by 'social media':

- Facebook (2010 Likes)
- Twitter (1577 followers)
- Instagram (1027 followers)
- Youtube (1020 subscribers)
- Vimeo

Deliver a structured series of talks to schools

Supply speakers for a variety of occasions and events

We continue to raise the profile of the SBA at every opportunity

### Membership

	2019	2018
Total Voting members	2099	2011

### Reserves

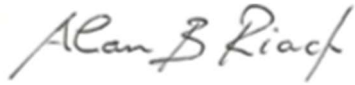
The trustees aim to maintain a reserve fund of approximately one and a quarter times the annual income. In a time of change and development, the trustees recognise that this is a difficult objective to achieve, however, this has been maintained.

**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A handwritten signature in black ink that reads "Alan Riach". The signature is written in a cursive style with a large, stylized 'A' and 'R'.

**Alan Riach**  
**President**  
Date: 9<sup>th</sup> March 2020

## **Scottish Beekeepers Association (SCIO)**

**Year ended 31 December 2019**

### **Independent Examiner's Report to the Trustees and Members of The Scottish Beekeepers' Association**

I report on the accounts of the charity for the period ended 31 December 2019 which are set out on Pages 9 to 14.

This report is made solely to the Charity's Trustees, as a body, in accordance with Section 44 of the Charities and Trustee Investment (Scotland) Act 2005. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

#### **Independent examiner's statement**

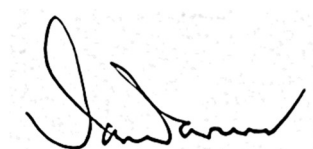
In the course of my examination, no matter has come to my attention (other than disclosed below)

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Ian Dorward  
Brackmont Cottage, Balmullo, St Andrews, KY16 0BJ

Date: 7<sup>th</sup> March 2020



**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Statement of Receipts and Payments**

	<b>General Fund £</b>	<b>Designated Fund £</b>	<b>Restricted Fund £</b>	<b>Total 2019 £</b>	<b>2018 £</b>
	note				
<b>Receipts</b>	3				
Charitable activity	121163	2500	2050	<b>125713</b>	94831
Activities for generating Funds	5865			<b>5865</b>	10877
Investment income	626			<b>626</b>	808
<b>Total receipts</b>	<b>127654</b>	<b>2500</b>	<b>2050</b>	<b>132204</b>	<b>106516</b>
<b>Payments</b>	4				
Charitable activities	99206	12011	2726	<b>113943</b>	104420
Governance costs	250			<b>250</b>	250
<b>Total payments</b>	<b>99456</b>	<b>12011</b>	<b>2726</b>	<b>114193</b>	<b>104670</b>
<b>Net receipts/(payments)</b>	<b>28198</b>	<b>-9511</b>	<b>-676</b>	<b>18011</b>	<b>1846</b>
<b>Transfers</b>	<b>-621</b>	<b>621</b>		<b>0</b>	<b>0</b>
Funds at 1 January 2019	103357	44000	9516	<b>156873</b>	155026
<b>Funds at 31 December 2019</b>	<b>130934</b>	<b>35110</b>	<b>8840</b>	<b>174884</b>	<b>156872</b>

**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Statement of Balances as at 31 December 2019**

<b>Cash balances</b>	<b>2019</b>	<b>2018</b>
CAF bank - general account	<b>117537</b>	100608
CAF bank - membership account	<b>452</b>	100
Barclays Wealth - deposit account	<b>26656</b>	26029
Paypal account	<b>103</b>	0
<b>Total cash accounts</b>	<b>144748</b>	126737

**Summary of cash balances**

	<b>General Fund</b>	<b>Designated Fund</b>	<b>Restricted Fund</b>	<b>TOTAL 2019</b>	<b>2018</b>
Cash balances brought forward	91744	27278	7715	<b>126737</b>	124891
Net receipts for the year	28198	-9511	-676	<b>18011</b>	1846
Cash balances carried forward	<b>119942</b>	<b>17767</b>	<b>7039</b>	<b>144748</b>	126737

<b>Investments</b>	<b>holding</b>	<b>accounts valuation £</b>
Foreign & Colonial Investment Trust PLC	1180.00	<b>5301</b>
Henderson European Focus Trust PLC	675.00	<b>7358</b>
M&G Investment Funds - Gilt & Fixed interest income	1031.53	<b>10617</b>
M&G Investment Funds 3 - Recovery Fund Stlg	5942.58	<b>6859</b>
		<b>30135</b>

*Note: the market value of investments at 31st December 2019 was £* 37845

# Scottish Beekeepers Association (SCIO)

Year ended 31 December 2019

## Statement of Balances as at 31 December 2019 (continued)

### Analysis of balances

	General Fund	Designated Fund	Restricted Fund	TOTAL 2019	2018
note	£	£	£	£	£
Balances as at 1 January 2019	103357	44000	9516	<b>156873</b>	155026
Net receipts	27578	-8891	-676	<b>18011</b>	1846
<b>Balances as at 31 December 2019</b>	<b>130935</b>	<b>35109</b>	<b>8840</b>	<b>174884</b>	156872

Summary		2019 £	2018 £
Total cash	as above	<b>144748</b>	126737
Total investments	as above	<b>30135</b>	30135
<b>Total funds</b>		<b>174883</b>	156872

	2019	2018
<b>Stocks - publicity materials etc at cost</b>	<b>4318</b>	5022

Heritage assets		2019	2018
Moir library	5	<b>324250</b>	324250

*Approved by the trustees and signed on their behalf:*



*Alan Riach*  
President  
Date: 9<sup>th</sup> March 2020



*Helena Jackson*  
Treasurer  
Date: 9<sup>th</sup> March 2020

# Scottish Beekeepers Association (SCIO)

## Year ended 31 December 2019

### Notes to the accounts

#### 1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### 2 Nature and purpose of funds

*Unrestricted funds* are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the association.

*Designated funds* are funds which have been earmarked by the trustees for a particular purpose.

*Restricted funds* may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

#### 3. Receipts

	General funds	Designated funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£	£
<b>Charitable activity</b>					
Membership	65229			<b>65229</b>	66586
Donations & Legacies	8105			<b>8105</b>	961
Shows	23055			<b>23055</b>	20808
Education	15934	2500	2050	<b>20484</b>	7885
Development	1200			<b>1200</b>	1200
Conference	7641			<b>7641</b>	2833
Library	0			<b>0</b>	8
	<b>121163</b>	<b>2500</b>	<b>2050</b>	<b>125713</b>	<b>94831</b>
<b>Activities for generating Funds</b>					
Advertising	5865			<b>5865</b>	5428
	<b>5865</b>	<b>0</b>	<b>0</b>	<b>5865</b>	<b>10877</b>
Investment income					
Dividends& interest	626			<b>626</b>	808
	<b>626</b>	<b>0</b>	<b>0</b>	<b>626</b>	<b>808</b>
	<b>127654</b>	<b>2500</b>	<b>2050</b>	<b>132204</b>	<b>106516</b>

**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Notes to the accounts (continued)**

**4. Payments**

	General funds	Designated funds	Restricted funds	Total 2019	Total 2018
Charitable activities	£	£	£	£	£
Magazine	37447			37447	28713
Membership	908			908	0
Secretariat costs	13478		122	13600	8208
Finance Costs	6720			6720	3391
I T	1315			1315	748
Library	684			684	965
Shows	19392			19392	16993
Education	9514	2571	2604	14689	7407
Conference	6193			6193	2705
Insurance	2468	550		3018	4725
Development	1089	8890		9979	28065
Research	0			0	2500
	<b>99206</b>	<b>12011</b>	<b>2726</b>	<b>113943</b>	<b>104420</b>
<b>Governance costs</b>					
Trustee remuneration	0			0	0
Independent Examiner	250			250	250
	<b>250</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>250</b>
	<b>99456</b>	<b>12011</b>	<b>2726</b>	<b>114193</b>	<b>104670</b>

**5. Heritage Assets**

**The Moir Library Collection**

*There are two parts to the Moir Library, the Moir Rare Book Collection and the Moir Lending Library.*

**(a) The Moir Rare Book Collection**

**value £327,700**

The collection is held in the National Library of Scotland, Rare Books' Section, Edinburgh. It consists of 250 items. The collection is open to SBA members and all other visitors, on request to the National Library. Details of the collection are online.

**(b) The Moir Lending Library**

**value £34,250**

The Collection is held in the Edinburgh City Libraries, Fountain Bridge branch, Edinburgh. It consists of more than 5,000 books and pamphlets. The collection is open to all SBA members who may borrow books. Other beekeepers and members of the public can visit and borrow or use books, for example for research, by arrangement with the SBA Library Officer.

The Collection's catalogues have been digitised and are available online.

**Scottish Beekeepers Association (SCIO)**  
**Year ended 31 December 2019**

**Notes to the accounts (continued)**

**6. Related party transactions**

No payments other than reimbursement of out-of-pocket expenses were made to Trustees during the period or in the previous period.

Expenses totalling £13,187 (*In 2018 - £2,256*) were reimbursed to trustees during the period.

**7. Analysis of fund balances**

	B/F	Interest	Receipts	Payments	Transfer	As at 31/12/2019
	£	£	£	£	£	£
<b>UNRESTRICTED</b>						
General	103357	626	127028	99456	-621	<b>130934</b>
Total unrestricted funds	103357	626	127028	99456	-621	<b>130934</b>
<b>DESIGNATED</b>						
Compensation	20000			550	550	<b>20000</b>
Development	24000			8890		<b>15110</b>
Young Beekeepers	0		2500	2571	71	<b>0</b>
Total designated funds	44000	0	2500	12011	621	<b>35110</b>
<b>RESTRICTED</b>						
Young beekeepers	554		2050	2604		<b>0</b>
Dr Anderson	1392			72		<b>1320</b>
H Brown	1897			50		<b>1847</b>
Dr & Mrs Tennant	3701					<b>3701</b>
A J Levy	1249					<b>1249</b>
N Thomson	723					<b>723</b>
Total restricted funds	9516	0	2050	2726	0	<b>8840</b>
Total funds	156873	626	131578	114193	0	<b>174884</b>